



Workplans

Who:

The Review Board

What:

Workplans are a specific kind of document that applies to an entire environmental assessment. Each environmental assessment is unique and steps that are in one assessment may not be in another. The workplans are subject to change, depending on how the environmental assessment proceeds.

Tools

The workplan can be found on the Review Board public registry. Go to reviewboard.ca/registry/ and fill out the developer, project, and select the Terms of Reference stage in the search engine fields.

The purpose of a workplan is to:

- clarify the environmental assessment process for that proposed project;
- describe the steps and key milestones;
- clarify the roles and responsibilities of those parties and organizations that are involved; and
- provide a schedule with an estimated time frame for the assessment.

The Review Board usually sends out a draft workplan to parties to give everyone a chance to comment on it before it is finalized. This is an opportunity for the public to raise any concerns about the timelines before committing to the process.

