



Insert applicable LWB project numbers

Tłıchq All-season Road Engagement Plan and Record

March 2016

Version 1

Government of
Northwest Territories



REVISION HISTORY

Version	Date	Notes/Revisions
1	March 2016	Original version



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DEFINITIONS AND ACRONYMS

Aboriginal and treaty rights	<p>Aboriginal rights are practices, traditions, and customs integral to the distinctive culture of the aboriginal group claiming the right that existed prior to contact with the Europeans (for Metis prior to effective European control). Generally, these rights are fact and site-specific.</p> <p>Treaty rights are right that are defined by the terms of a historic Treaty, rights set out in a modern land claims agreement, or certain aspects of some self-government agreements.</p>
Aboriginal organization/government	An organization representing the rights and interests of a First Nation (as defined in section 2 of the <i>Mackenzie Valley Resource Management Act</i>), Inuit community or region, a Tłıchq First Nation, or the Tłıchq Government.
Affected community	A community, including a city, town, village, hamlet, charter community, or settlement, that is located near a proposed project and whose citizens could be affected by a proposed project.
Affected party	A party that is predicted to be affected by a proposed project, such as an Aboriginal organization/government, an individual occupying land for traditional purposes, a private landowner, or lease holder (e.g., for a lodge).
Board(s)	Land and Water Boards of the Mackenzie Valley, as established by the <i>Mackenzie Valley Resource Management Act</i> .
DOT	Department of Transportation
Engagement	The communication and outreach activities a proponent undertakes with affected parties prior to and during the operation of the project.
Engagement plan	A document that clearly describes how, when, and where engagement activities will occur with an affected party during the life of the project.
Engagement record	A summary and log which details the engagement processes and outcomes between the proponent and the affected parties.
GNWT	Government of the Northwest Territories
LUP	Land use permit
MVLUR	<i>Mackenzie Valley Land Use Regulations</i>
MVLWB	Mackenzie Valley Land and Water Board
MVRMA	<i>Mackenzie Valley Resource Management Act</i>
NWT	Northwest Territories
Project	Any development that requires a land use permit or water licence.
Proponent	Applicant for, or holder of, land use permit or water licence.
WLWB	Wek'èezhìi Land and Water Board



1 INTRODUCTION

1.1 INTRODUCTION

In accordance with the terms and conditions of Land Use Permit [REDACTED] and Water Licence [REDACTED], the Government of the Northwest Territories (GNWT) has drafted its Engagement Plan for review by the Wek'èezhìi Land and Water Board (WLWB). The purpose of this Engagement Plan is to identify engagement activities the GNWT intends to carry out during the life of the authorizations issued by the WLWB. To date, the GNWT (and/or including its contractors and project partners) has undertaken considerable engagement with Aboriginal people and organizations, the public and regulatory authorities with respect to project planning and execution; these details and associated documents are available for review in the Engagement Record, attached as Appendix A.

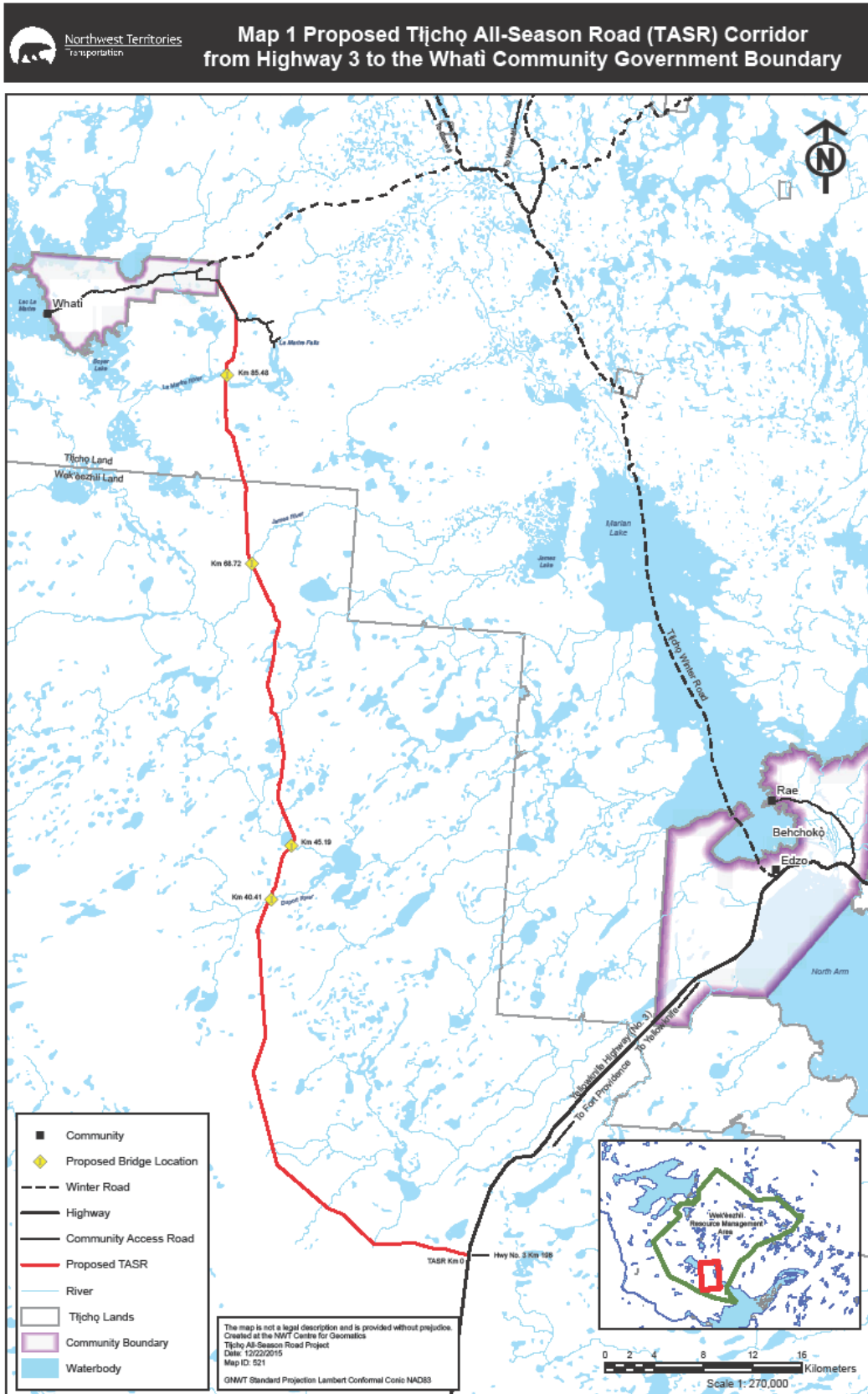
1.2 PROJECT DESCRIPTION

The proposed Tłıchq all-season road (TASR) involves changing the location of the existing Tłıchq Winter Road System between Highway 3 and the community of Whatì to the overland all-season alignment illustrated in Map 1. The proposed TASR is defined as an all-season road approximately 94 km in length and 60 m in width with a cleared driving surface of approximately 8.5 m in width to accommodate a two lane gravel road with culverts and/or single lane bridges over water crossings as necessary.

The project is located within Mqwhì Gogha Dè Nıłtłèè, the traditional territory of the Tłıchq Dene. The proposed TASR is intended to provide improved service to the Tłıchq community of Whatì, which is currently serviced by the existing winter road.

The route is within the Taiga Plains and is within the zone of discontinuous permafrost (ECG 2007). The region provides habitat for a wide range of wildlife, fish and vegetation species. A description of environmental conditions within and surrounding the proposed TASR corridor is included in the Project Description Report (PDR).

The location of the 94 km all-season road begins at KM 196 along Highway 3 and continues in a northwesterly direction to the community government boundary of Whatì. The alignment is situated within the geographic coordinates 62°28'54" to 63°10'37" N latitude and 116°29'07" to 117°00'05" W longitude. The proposed footprint is entirely contained within the Wek'èezhìi area and begins approximately 40 km southwest of Behchokq off Highway 3. Approximately 17 km of the road is located on Tłıchq lands.





1.3 PROJECT CONTACTS

Main DOT Contact	Alternate Contact
Michael Conway Regional Superintendent, North Slave Department of Transportation Government of the Northwest Territories Box 1320 Yellowknife, NT X1A 2L9	Laura Duncan Tłıchq Executive Officer Tłıchq Government Box 412, Behchokò, NT X0E 0Y0
Phone: (867) 767-9089 ext. 31186 Fax: (867) 873-0120 Email: michael_conway@gov.nt.ca	Phone: (867) 392-6381 Fax: (867) 392-6389 Email: lauraduncan@tlichq.com

1.4 AFFECTED PARTIES

The affected parties to be engaged are illustrated in Table 1. These parties include all communities and aboriginal organizations in and/or near where the project will be undertaken in addition to the regulatory authorities responsible within the project area.

Table 1. Listing of Affected Parties

Organization	Contact Name	Contact Information
Aboriginal Organizations		
Tłıchq Government	Grand Chief Edward Erasmus	PO Box 412 Behchokò, NT X0E 0Y0 p. (867) 3929-6381 f. (867) 392-6389 grandchiefediwa@tlichq.com
Community Government of Behchokò	Chief Clifford Daniels	PO Box 68 Behchokò, NT X0E 0Y0 p. (867) 392-6385 f. (867) 392-6412 clifforddaniels@tlichq.com
Community Government of Whatì	Chief Alfonz Nitsiza	PO Box 92 Whatì, NT X0E 1P0 p. (867) 573-3012 f. (867) 573-3222 alfonznitsiza@tlichq.com
Community Government of Wekweèti	Chief Johnny Arrowmaker	PO Box 34 Wekweèti, NT X0E 1W0 p. (867) 713-2010 f. (867) 713-2064 johnnyarrowmaker@tlichq.com
Community Government of Gamèti	Chief David Wedawin	PO Box 104 Gamèti, NT X0E 1R0 p. (867) 997-3074 f. (867) 997-3097 davidwedawin@tlichq.com
Acho Dene Koe First Nation	Chief Harry Deneron	General Delivery Fort Liard, NT X0G 0A0 p. (867) 770-4146 f. (867) 770-4573



Table 1. Listing of Affected Parties Continued

Organization	Contact Name	Contact Information
Aboriginal Organizations		
Dehcho First Nations	Grand Chief Herb Norwegian	PO Box 89 Fort Simpson, NT X0E 0N0 p. (867) 695-2355 f. (867) 695-2038 admin@dehcho.org
Mountain Island Métis	Paul Clem, President	PO Box 881 Yellowknife, NT X1A 2N6 p. (867) 444-9540 f. (867) 873-4595 clem.paul@hotmail.com
North Slave Métis Alliance	Bill Enge, President	32 Melville Drive PO Box 2301 Yellowknife, NT X1A 2P7 p. (867) 873-6762 f. (867) 669-7442 general@nsma.net
Northwest Territory Métis Nation	Garry Bailey, President	206 McDougal Road PO Box 720 Fort Smith, NT X0E 0P0 p. (867) 872-2770 f. (867) 872-2772 president.nwtmn@northwestel.net
Co-Management/Regulatory Authorities and Additional Stakeholders		
WLWB	Ryan Fequet, Executive Director	1-4905 48 th Street Yellowknife, NT X1A 3S3 p. (867) 765-4592 f. (867) 765-4593 rfequet@wlwb.ca
Department of Fisheries and Oceans		520 Exmouth Street Sarnia, ON N7T 8B1 p. (866) 290-3731 f. (519) 464-5128 info@dfo-mpo.gc.ca
Environment Canada Prairies, Northwest Territories and Nunavut		9250 49 th Street NW Edmonton, AB T6B 1K5 p. (780) 951-8600 f. (780) 495-2615 enviroinfo@ec.gc.ca
GNWT – Lands ¹	Lorraine Seale, Project Assessment Manager	PO Box 1320 Yellowknife, NT X1A 2L9 p. (867) 767-9183 f. (867) 669-0905 lorraine_seale@gov.nt.ca
GNWT – PWNHC	Tom Andrews, Territorial Archaeologist	PO Box 1320 Yellowknife, NT X1A 2L9 p. (867) 873-7688 f. (867) 873-0205 tom_andrews@gov.nt.ca



Table 1. Listing of Affected Parties Continued

Organization	Contact Name	Contact Information
Co-Management/Regulatory Authorities and Additional Stakeholders		
Wek'èezhì Renewable Resource Board	Jody Pellissey, Executive Director	102 A 4504 49 th Avenue Yellowknife, NT X1A 1A7 p. (867) 873-5740 f. (867) 873-5743
Tłıchq Government – Lands Protection	Sjoerd Van Der Wielen, Manager	127 Donda Tili PO Box 412 Behchokò, NT X0E 0Y0 p. (867) 392-6381 f. (867) 392-6406 sjoerdvanderwielen@tlicho.com
MVEIRB	Mark Cliffe-Phillips, Executive Director	200 Scotia Centre 5102 50 th Ave PO Box 938 Yellowknife, NT X1A 2N7 p. (867) 766-7050 f. (867) 766-7074 mcliffephillips@reviewboard.ca
NWT & Nunavut Chamber of Mines	Tom Hoefler, Executive Director	Suite 103 5102 50 Ave PO Box 2818 Yellowknife, NT X1A 2R1 p. (867) 873-5281 f. (780) 669-5681 executivedirector@miningnorth.com
Fortune Minerals Ltd.	Robin Goad, President & C.E.O.	148 Fullarton Street, Suite 1600 London, ON N6A 5P3 t. (519) 858-8188 f. (519) 858-8155 info@fortuneminerals.com
NTPC		4 Capital Drive Hay River, NT X0E 1G2 p. (855) 575-6872 info@ntpc.com

¹GNWT Lands coordinates information distribution to the remaining GNWT departments (ITI, ENR, Lands, ECE, MACA, DOT, PWNHC, Executive, HSS).

1.5 ENGAGEMENT GOALS

During pre-application engagement, the GNWT is able to develop relationships and to understand and address concerns of the parties prior to application submission.

The goals of engagement during the life of the project authorizations are to build on existing relationships and:

- Inform the parties about the status, location and schedule of project activities; and
- Engage the parties to provide feedback on project activities and any proposed changes to the scope or schedule of the approved project.



2 ENGAGEMENT METHODS

2.1 ENGAGEMENT METHODS

The GNWT will employ a number of methods to engage affected parties depending on the nature and/or urgency of the information to be communicated. Methods that may be employed at different stages of the project are summarized below.

2.2 WRITTEN COMMUNICATIONS

Written communication will primarily be used as a method to inform parties about project activities or plans. Feedback will always be encouraged about any information provided; however, it is recognized that other forms of engagement may be more effective at soliciting input from the parties. Written communications can be an effective and low cost method for the distribution of project information. Written communications can take several forms as indicated below.

2.2.1 Electronic Mail, Faxes and/or Letters

Electronic mail will be used to contact parties to provide project information, arrange for teleconferences or meetings or for routine communications. When electronic mail is not available or easily accessible by affected parties, faxes and/or letters delivered by post may be utilized.

2.2.2 Newsletters

Newsletters or fact sheets can be issued to report on past activities, announce upcoming activities and generally communicate project issues or initiatives.

2.2.3 News Releases

News releases may be issued to announce significant milestones, communicate upcoming activities or in response to events.

2.2.4 Social Media

The GNWT websites, Facebook and Twitter accounts (including future forms of social media) can be utilized to provide immediate notification of project updates and can provide the public with an additional communication outlet.

2.3 VERBAL AND FACE TO FACE COMMUNICATIONS

Verbal and/or face to face communications allow for focused presentation of information, immediate feedback and interactive discussion and problem solving. Verbal and face to face communications would



typically be utilized when there is a need to present and discuss high priority issues and/or immediate feedback is desired.

2.3.1 Telephone Calls

Telephone calls with affected parties are an efficient method of communicating information quickly and receiving feedback from parties on an individual basis. Teleconferences can be organized to engage more than one party in the discussion, enabling a variety of perspectives to be presented and discussed collectively.

2.3.2 Meetings

Face to face meetings can be more effective than telephone calls or teleconferences as participants typically commit more time. Often, the use of visual aids will make meetings very effective. Meetings may be held with a specific group or organization or the public as a whole. The advantage of public meetings is that participants all hear the same information and may benefit from participating in discussions among various organizations or perspectives. In such cases, it is important to provide an inclusive setting in which attendees feel comfortable about participating, regardless of their perspective. As face to face meetings require far more resources, planning and time commitments by all parties, their application should reflect the scale of the development proposal.

2.3.3 Regional Offices

The Government of the Northwest Territories' Regional Offices are available for residents to provide comments and concerns, or to ask questions regarding the GNWT's activities on their own accord and at their own discretion. Often, copies of proposed works or activities are available at the local GNWT office as a resource for the local community. As a result of the GNWT's open lines of communication, well-established relationships have been built with the people and communities of the Northwest Territories. As a public entity, the GNWT will continue to maintain public access to Regional Offices and will be utilized as an additional tool for engagement.

2.3.4 Workshops

From time to time workshops may be utilized when information needs to be shared with a large number of people or if technical issues arise that require a deep understanding from affected parties. In order to ensure workshops achieve the highest level of success, translators will be provided where necessary. Key deliverables available to workshop participants include:

- agenda;
- meeting notes;
- participant list;



- presentations;
- action items; and
- follow-up.

2.4 ISSUES MANAGEMENT

For engagement to be successful, parties must have an opportunity to be informed, provide input and be confident that their input is being considered. This requires that issues raised by the parties are documented, tracked and a response provided. The GNWT will manage issues raised during engagement as follows:

- Issues raised will be documented in engagement records which will be made available to the parties involved;
- After consideration of the issue raised by appropriate project personnel, the GNWT will provide a response regarding how the issue has been or will be addressed; and
- The GNWT will maintain an issues tracking record which identifies the issues raised, the party raising the issue, and the response provided by the GNWT.

In order to succinctly summarize the issues management process described above, the GNWT will utilize the Engagement Record Templates found in Sections 4 and 5.



3 ENGAGEMENT PLAN

3.1 PLANNED ACTIVITIES

Table 2 illustrates the various engagement triggers associated with the project and outlines the methods that will be used to fulfill engagement requirements. The GNWT may alter proposed engagement activities in response to changes in the project schedule or unforeseen events.

Table 2. Engagement Plan

Engagement Trigger	Primary Purpose	Primary Methods	Affected Party/Parties
Pre-application engagement (including renewals)	Develop relationships and to understand and address concerns of affected parties.	Verbal, written and/or face-to-face communication	
Permit application (including renewals)	Dissemination of information of affected parties to allow for input.	Written notification	
Prior to commencing operations/construction (including each year's field season)	Discuss timing and any specific issues crews may face with operations/construction based on information known at the time.	Verbal and/or written notification	
Once operation/construction is underway	To advise the affected communities that operations/construction activities have begun.	Verbal and/or written notification	
Once the project is open and ready for public use	To advise interested parties of the project opening.	Verbal and/or written notification (including social media)	
Updates on road conditions	To advise affected parties of the road condition, allowable weights, and a basic overview of the Winter Road throughout the Tłı̨chq Region.	Verbal and/or written notification (including social media)	
Upcoming and immediate road closures	To advise affected parties of any upcoming road closures or reopenings, as well as to confirm that the closure or opening has taken place.	Verbal and/or written notification (including social media)	
Any extensions, modifications or amendments to the existing Water Licence/LUP to allow for change in work plan or scope	Inform stakeholders of changes to planned activities and additional activities that were not previously communicated.	Written and/or verbal communication, including face-to-face meetings and community meetings if requested	
Occurrence of a spill	Inform regulators and communities as required by authorizations.	Written and/or verbal communication	
Incident/wildlife incident	Inform appropriate regulating authorities and other stakeholders if required.	Written and/or verbal communication	
Discovery of suspected archaeological, historical or burial site	Inform regulator, PWNHC, and communities/aboriginal parties as required by authorizations.	Written and/or verbal communication	



Table 2. Engagement Plan Continued

Engagement Trigger	Primary Purpose	Primary Methods	Affected Party/Parties
Any other time as required by the respective aboriginal parties or MVLWB	Dissemination of information of affected parties to allow for input.	Written and/or verbal communication, including face-to-face meetings and community meetings if requested	

3.2 ENGAGEMENT RECORD

The engagement record, which summarizes and logs all engagement activities undertaken for the project based on the engagement triggers described in Table 2, can be found in Appendix A.

3.3 REPORTING

The GNWT will report annually, where required, to the WLWB on engagement activities undertaken, participants, issues raised and how they have been addressed by submitting an updated chronological engagement log with the Permit/License’s Annual Report. The engagement log will follow the template found in Section 4.

3.4 PLAN REVIEW

The engagement activities included in Table 2 are proposed to be completed based on the proposed project activities and schedule. Should there be changes to either project activities or schedule or requests from the parties, the GNWT may implement additional engagement methods and/or alter the frequency of proposed engagement activities.



4 ENGAGEMENT SUMMARY TEMPLATE

4.1 INSTRUCTIONS

Using the table below, draft a summary sheet for each affected party and send it to each party for signature. This will ensure that engaged parties understand that their signatures represent agreement about the contents of the log and record. This agreement does not, however, necessarily imply that the parties agree on the topics that were discussed. If signatures are not available, unsigned summaries will be enclosed, with DOT comment, as part of the engagement package submitted to the Board.

Engagement Summary

Name of Proponent: Government of the Northwest Territories – Department of Transportation

Name of Affected Party: _____

Name(s) of representative(s) from affected party who participated in engagement	Dates of Engagement (e.g. list dates or range of dates)	Reason(s) for Engagement (e.g. application for timber harvesting)	Overview of Issue(s) Resolved	Overview of Issue(s) Unresolved

Signature of Proponent (representative): _____

Signature of Affected Party (representative): _____



5 ENGAGEMENT LOG TEMPLATE

5.1 INSTRUCTIONS

Create a chronological engagement log utilizing the table below. A table should accompany each Engagement Summary sheet and be maintained for the life of the project. The engagement log can be utilized to list all past engagement activities related to the current project (including renewals). Under the ‘attendees’ column, note all parties present including government departments. If members of the public were present, please note this, but individual members of the public do not need to be named. The information materials and written communications are not required to be submitted as part of the engagement package; however, they may be requested by the Board so should be retained and properly filed. There is recognition that the GNWT has many projects that were approved prior to the 2013 Engagement Guideline requirements. These projects will still requirement an engagement log, but there is recognition that the format or depth of reporting pre-2013 engagement may not reflect the 2013 Engagement Guidelines, but all available information will be entered.

Engagement Log

Date	Attendees	Engagement Type (e.g. written notification, face-to-face, workshop, etc.)	Activity	Issue(s) Raised by Affected Party	Recommendation from Affected Party	Proponent Response to issue(s) – Indicate if issue(s) were resolved or not	Information materials provided to affected party (Y/N)	Written correspondence, meeting notes, and/or minutes (Y/N)
15/15/15								



Appendix A

ENGAGEMENT RECORD