

March 26, 2013

Distribution List

**Re: Instructions on party status applications
DoT, Mackenzie Valley Highway project – EA1213-002**

This letter is asking organizations and individuals with an interest in participating in the Mackenzie Valley Highway Project environmental assessment to apply to be granted *party* status by the Mackenzie Valley Environmental Impact Review Board.

Please note that if you are granted *party* status you are expected to participate in these proceedings. This may include issue scoping, generating, and possibly responding to, information requests and participating in hearings. For information on the roles and responsibilities of a *party* please refer to the Review Board's Rules of Procedure which can be found at, www.reviewboard.ca.

Should you or your organization wish to be a *party* to these proceedings please fill in the form attached with this letter and send it the Mackenzie Valley Review Board by mail, fax, or email at:

Mackenzie Valley Environmental Impact Review Board
Box 938, #200 Scotia Centre
5102 – 50th Avenue
Yellowknife NT 2N7

Tel (867) 766-7053
Fax: (867) 766-7074

Email: stoogood@reviewboard.ca

The deadline to apply for *party* status identification is 5:00 pm, April 19, 2013.

It is important that the application clearly state why *party* status should be granted and outline any information or other assistance the *party* may provide to the Review Board during the proceeding.

Should you have any questions or concerns please feel free to contact me.

Sincerely,

Original signed by

Simon Toogood
Environmental Assessment Officer

Attachments: Form 1 – Request for Party Status