

Our File: EA1314-01

April 16, 2015

Note to File

To: Parties

Re: EA1314-01 – Jay Project, technical session information and updated Excel table

Technical sessions for the Jay Project will take place at the Tree of Peace in Yellowknife from April 20-24, 2015. The agenda is found here: [Jay Project Technical Session Agenda April 20-24, 2015](#)

This technical session will be a forum for dialogue between parties to the environmental assessment and Dominion Diamond Corporation (Dominion), the developer of the Jay Project. In the Review Board's experience, a face-to-face approach helps parties gather information and resolve issues efficiently. The Review Board anticipates that this session will clarify and resolve many of issues so that the remainder of the environmental assessment can focus on the outstanding issues.

Review Board staff will facilitate this session. Parties are encouraged to review their information requests and responses to prepare for this session and have questions ready to pose to the developer. The format for each agenda item includes a discussion of responses to information requests submitted by parties grouped by topic.

The meeting will be transcribed and the transcription will be distributed when available and included in the Jay Project public record. Parties should be prepared on the day of the meeting to ask clearly formulated questions of the developer or any other party. These questions should focus on the technical aspects of the proposed project and pertain to the issues set out in the Terms of Reference and the Developer's Assessment Report. By asking concise questions and requesting specific information, with clear rationale for the need for that information, this technical session will be both useful to all participants and conducted in an efficient and timely manner.

Dominion and other parties will answer the questions posed to them at the meeting if possible. Should Dominion or other parties require more time to research or compile the information requested, it will be allowed to provide its response in writing. Should questions posed by the parties or any other participant lead to lengthy discussions, Review Board staff may direct the parties and developer to have a sidebar meeting and report on the results or to provide the information requested in writing. A form for a meeting report is located here: [Template for meeting report](#)



As described in the agenda, Dominion will show brief presentations during the technical sessions. Dominion will submit its presentations to the Review Board for the public registry by Thursday, April 16.

Board staff will use the IR response Excel table posted to the registry during discussion of information request responses. The Excel table has been updated and includes a column titled "IR-ID". [Jay IRs Excel Table](#)

Remote participants can attend via teleconference:

Number: 1-877-215-4724

Participant code: 350-1684

Webex will be available to remote participants who request it via email at the beginning of each day.

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